



## MONTCLAIR STATE UNIVERSITY

including a physical, sensory, psychiatric intellectual, or other mental disability. This work must be

a wheelchair and/or pushing elevator buttons  
Retrieving objects or fetching dropped objects for those with physical disabilities  
Alerting the onset or assisting an



Help with depression, anxiety and phobias.

An emotional support animal may not accompany an individual into places where animals, other than service animals, are prohibited, but must be considered for access to university housing facilities. An emotional support animal must be caged, crated, or otherwise confined when the handler is not present. The animal must be under the control of the handler at all times when the handler is present.

\*If you have questions regarding ADA regulations concerning service animals other than dogs, please contact the Disability Resource Center.

### Documentation guidelines

Any student who wishes to bring an emotional support animal to Montclair State University must register with the Disability Resource Center, Cole Hall 331 (Phone - 973-655-5431) . Documentation that the individual is a person with a disability, and that the presence of the animal is a reasonable and appropriate accommodation must be provided from an appropriate medical clinician on the appropriate form. No inquiries can or will be made regarding the training or certification of the animal in compliance with federal law. Students who are requesting service animals must indicate what specific service or task the animal is trained to perform. No further documentation is required. Those requesting Emotional support animals must have the appropriate form completed by a mental health professional.

### **Responsibility of Persons with Service or Emotional Support Animals**

**Care and Supervision:** Care and supervision of the animal are the responsibility of the individual who benefits from the animal's use. The handler must commit to providing proper care of the animal, which includes, feeding, fresh water, exercise and rest. The handler is required to maintain control of the animal at all times. The animal must be on a leash, harness, or other tether when in public places, unless doing so would inhibit the animal's ability to be of service. The handler is also responsible for maintaining a clean living environment for the animal, ensuring the cleanup of the animal's waste and, when appropriate, must toilet the animal in areas designed by the University consistent with the reasonable capacity of the owner. Owners of service and emotional/support animals are responsible for their care in the residence halls at all times. If at any point, the owner cannot care for the animal, as in the case of illness or hospitalization, an emergency contact must be on file with the Disability Resource Center and Residential Education and Services, so the animal can be released to the care of the designated party.

**Health and Vaccination:** In accordance with local ordinances and regulations, the animal must be immunized against diseases common to that type of animal. For example, dogs must have current vaccination against rabies and distemper. Cats must have the normal shots required for licensure. Animals, other than cats and dogs, living  
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in University housing must have an annual clean bill of health from a licensed veterinarian. Documentation can be a vaccination certificate for the animal and/or a veterinarian's statement regarding the animal's health.



**Roommates and Conflicting Disabilities**

Residence Life personnel





How long have you been working with the student regarding this mental health diagnosis?

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**Information About the Proposed ESA**

Is this an animal that you specifically prescribed as part of treatment for the student, or is it a pet that you believe will have a beneficial effect for the student while in residence on campus?

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What symptoms will be reduced by having the ESA?

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Is there evidence that an ESA has helped this student in the past or currently?

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**Importance of ESA to Well-Being**

In your opinion, how important is it for the student's well-being that the ESA be in residence on campus? What consequences, in terms of disability symptomology, may result if the accommodation is not approved?

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Have you discussed the responsibilities associated with properly caring for an animal while engaged in typical college activities and residing in campus housing? Do you believe those responsibilities might exacerbate the student's symptoms in any way?

Thank you for taking the time to complete this form. If we need additional information, we may contact you at a later date. We recognize that having an ESA in the residence hall can be a real benefit for someone with a significant mental health disorder, but the practical limitations of our housing arrangements make it necessary to carefully consider the impact of the request for an ESA on both the student and the campus community.

Please provide ~~35 7124(c)~~ information, sign and date this